



Making our best our standard



Wolstanton High School Academy Council Minutes of meeting held on Tuesday 6th March 2018

Present: Mrs J Yarwood, Dr H Chapman, Mr M Street, Mrs D Platt, Ms S Black, Mrs H Jackson

Apologies received and accepted from: Mrs M Jones, Ms S Brookes Mills, Mrs R Wright

Guests: Mrs D Farrent, Mrs M Hobson, Mr D Moore, Mr C Lakin, Mr I Verow (apologies from Mrs A Harvey)

Agenda item	Context	Action / by whom
1 Academy Council Matters: membership; confidentiality; register of business interests; declaration of interests; code of conduct	<p>Council members were reminded of the confidentiality of the meeting and their agreed code of conduct.</p> <p>There were no business interests to declare at this meeting.</p> <p>This is the final meeting for the staff member and Mrs Jackson was thanked for her work and support for the academy council. (end of term of office)</p> <p>There will be a notice of post for a teaching member of staff and non- teaching member of staff to join the council. Elections will be held as appropriate.</p> <p>Discussion around replacement of parent council members and community members was held as 2 council members' terms of office will end during the course of this year</p>	<p>JY/DF/AH this term</p> <p>Chair/JY/DF/Clerk</p>
2 Minutes of the previous meeting / Matters arising	<p>The minutes of the previous meeting were agreed and signed as a true record.</p> <p>There are no matters arising that will not be covered in agenda items later in the meeting.</p>	
3 Reports: Chair / vice chair actions Committee reports AC link reports	<p>There were no chair / vice chair actions to report.</p> <p>Minutes of the Education and Standards and the Resources Committees had been circulated prior to the meeting and were received for information to support discussion.</p> <p>Reports from 4 link AC members had been circulated prior to the meeting.</p> <p><i>When visiting school could AC members trace back in discussion points raised and discussed at committees?</i></p> <p><i>When visiting school could AC members see evidence of the strengths and areas to improve highlighted at committee stage?</i></p> <p>Each AC member had found their visits interesting and felt they had been informative. Achieving consistency across the school had been discussed and tours of the school had taken place including going into lessons to see at first hand points raised in discussion.</p> <p>Each council member will visit again this term or early next term and report back.</p> <p>The school reported that AC members sitting on exclusion panels are giving valuable feedback and challenge which is supporting work in school.</p> <p>AC members were thanked for their reports and their work by the Head and Executive Principal.</p>	<p>Further reports to be undertaken by AC members. These will be circulated by the clerk for future meetings.</p>
4 School Development	<p>This document had been previously circulated prior to the meeting.</p>	

Plan update	<p><i>With regard to pupil premium, what strategies are being used to address the red areas?</i></p> <p>Parental engagement in terms of behaviour and attendance through parents' evenings and involvement of pupils in educational residential visits. The feedback on a recent yr 8 trip will be a focus at the yr8 parents' evening in April. Work is being done with The Coppice School in this area as well. Parents are now coming into school for positive reasons rather than just when things go wrong and this is having the desired outcomes.</p> <p>Work is being done on a data tracker which measures: performance in different subject areas; attendance; progress between data captures and eventually impact. This tracker is used across the MAT Hub and can be personalised for each school.</p> <p>There is much focus on disadvantaged groups and the impact of this work is showing particularly in KS3.</p> <p>Meetings of staff are now tactical with middle managers using meetings positively. Systems are much more robust and becoming more consistent.</p> <p>The recent year 8 trip cohort of disadvantaged pupils was made up entirely based on data and supported the work being done in school. Pupils underwent experiences they would not normally have.</p> <p><i>Staff voice has been completed via a survey. When will feedback on this be available?</i></p> <p>There are upcoming meetings with the unions and middle leaders following actions points after in depth analysis. Staff will have access to these once the meetings have taken place.</p>	<p>Agenda item next Ed/Std's – clerk</p> <p>SLT</p>
5 SEF update	<p>This document had been circulated prior to the meeting.</p> <p>The overall judgement has been kept at RI.</p> <p>The overarching judgements haven't changed but the text within the judgements has. Significant progress has been made during this academic year but it has not yet impacted on the overall judgement.</p> <p><i>An AC stated that the KS3 data is showing the improvement and the SEF is fair and accurate.</i></p> <p><i>Another AC feels the balance of discussion is now school wide and not centred around yr 11. There is a holistic approach now being brought together with fewer quick fixes and more positive language.</i></p>	
6 Headteacher report	<p>This document had been circulated prior to the meeting.</p> <p>Attendance and behaviour</p> <p>Attendance is improving and HoY will now meet regularly with the attendance partner rather than just the attendance officer.</p> <p>Year 7 is very positive and they are relating well to the new regimes and standards within school. It should be noted that the school does not remove from roll any pupil who is a long term absentee and known to be out of area until they are in another school. This is for safeguarding purposes and MyConcern supports this work. The re-introduction of year groups is impacting positively. Previous patterns of concern are not being repeated in yr7 as they would have done under the house system.</p> <p>The exclusion rate remains high but several of these are repeat offenders. Problems in this area have arisen due to mid- term transfers and pupils coming into school without the necessary</p>	<p>DM to report back</p> <p>SLT to report back at next FAC</p>

	<p>support systems in place which the school is now addressing. “Learning holidays” – where pupils work at a different school in the SET for an agreed period of time is being trialled.</p> <p>Progress All current data is contained in the report. The latest yr11 data is CWA and showing that MaEn is better than results in 2017. PPE for core subjects will take place next week. A breakfast club for maths has been taking place since half term. Attendance is good. The proposed work with NULC (see Ed / Stds) is now happening. Intervention is more strategic than in previous years. Science – all schools in the MAT do the same exam board meaning that there is now sharing of good practice across the MAT and shared resources. The new HoD English is having a positive impact.</p> <p>Teaching and learning The headlines of this section were discussed. If a teacher requires a 2nd observation this will be planned.</p> <p>Personal development, behaviour and welfare. Much of this had been covered in discussion earlier in the meeting and the headlines were shared. It was acknowledged that the recent bad weather had seen a change in uniform standards but this is now being addressed to return to the normal high standard.</p> <p>Quality of leadership and management Much of this had been covered in discussion of reports form link ACs. The SEN register is now better used by all staff.</p> <p>Support staff update and premises overview The admissions for September 2018 have now been received. There has been no update on the request to reduce the PAN.</p>	<p>SLT / SET</p> <p>Examples of line management agendas will be shared at the next Ed/Stds meeting, SLT/ clerk</p> <p>SLT to continue to monitor and report back.</p> <p>The SEN department will present to ACs at the next Ed/Stds meeting. Lk/clerk</p>
7 Financial update	No further update from item 6	
8 Safeguarding update	No further update from item 6	
9 Governor information pack	Items of interest from this were shared with ACs. Particular attention was drawn to the Data protection section on p20.	GDPR agenda item for Resources and FAC - clerk
10 Any other business	Printing of materials for ACs was discussed. All papers for meetings are sent electronically prior to the meetings.	Clerk will continue to print agendas, Headteacher report and data SLT to look into guest wifi access for meetings

	Pupil voice – to support the work of the AC there will be an opportunity for ACs to speak with pupils	First pupils voice with Yr11 prefects on 16/3/18 at 8.30am. Clerk to circulate
--	---	---

Please note that the date of the next Academy Council meeting is on: Tuesday 12th June 2018 at 6pm

Approved and signed by the Chair:

Dr H. Chapman: _____

Date _____