



**Wolstanton High School Academy Council
Minutes of meeting held on Tuesday 12th June 2018**

Present: Julie Yarwood, Helen Chapman (Chair), Mark Street, Michelle Jones, Sharon Black, Dawn Platt, Emma Postlethwaite, Carolyn Lear
Apologies received and accepted from: Rebecca Wright, Ally Harvey, Clint Lakin
Guests: Dawn Farrent, Mary Hobson, Dan Moore, Ian Verow

Prior to the meeting there was a presentation to ACs on GDPR and their role in this. As a result of this all ACs will have a SET email and the clerk will have a laptop from the school for AC work.

Mrs Postlethwaite and Mrs Lear were welcomed to the meeting as teaching and support representatives.

Agenda item	Context	Action / by whom
1 Academy council matters	<p>Council members were updated on membership – Adele Richards from NULC will join the Council in the autumn term.</p> <p>Council members were reminded of the confidentiality of the meeting and their agreed code of conduct.</p> <p>There were no declarations of interest.</p>	
2 Minutes of the previous meeting Matters arising	<p>The minutes of the previous meeting were agreed as accurate and signed.</p> <p>SEF</p> <p>The school has now received the official report from the recent Ofsted inspection: the school and ACs are pleased with this report; it reflects the SEF; there are no surprises. The report was distributed to council members and discussed.</p> <p><i>With regard to parental engagement could we do more with social media?</i></p> <p>The 2 social media accounts were suspended due to several negative comments which had led to significant difficulties within school and the community.</p> <p><i>Does the school send out a parental newsletter?</i></p> <p>Not as such but regular letters are sent out and there is information on the website.</p> <p><i>Will the Ofsted report be shared with parents?</i></p> <p>It is on the website and parents can ask for copies.</p> <p>The report will be discussed at the next parents' forum and all parents will be notified of this and asked to say if they will be attending.</p> <p>Various ways of engaging parents were discussed: ACs to have a presence at the new intake evening in July; ACs to have a presence at parents' evenings; parents to be reminded about the pupil bulletin which appears on the website; an app for the school which parents and others can download.</p> <p>The Leadership and Management outcome of the report had been crucial to get the overall grade and it was emphasised that this relates to senior and middle leadership and the work of the Academy</p>	<p>SLT</p> <p>SLT /chair Parents' forum to be asked for views and ideas.</p>

	<p>Council. Council members wished to record their thanks to the SLT for all their work during the 2-day inspection.</p> <p>Reduction in the PAN A request to reduce the PAN has been submitted but it is out of the timescale for 2019. However, the school is trying to get in year variation. It may be that it will only be possible from 2020.</p> <p><i>Will it be possible to increase the PAN in the future should the numbers be such that parents are electing to come to Wolstanton rather than other schools in the area?</i></p> <p>Yes. You can always take above the PAN but you cannot refuse to take pupils if you are deemed to have space.</p>	SLT
3 Reports	<p>The chair and vice chair have not been required to use their powers. Reports from the Education and Standards and Resource Committees had been circulated prior to the meeting and were accepted. 2 link reports had been circulated prior to the meeting: Prefect meeting with chair and vice chair, work sampling. The meeting with prefects had been worthwhile and interesting and all agreed that the school had changed for the better during their time in school. It was agreed that the next meeting should be with year 7 pupils. The work sampling had been instructive and ACs should be encouraged to come into school to share in this process when it happens during the next academic year.</p> <p><i>Is there a sample of pupils who are under – performing in more than 1 area?</i></p> <p>Yes this is done as part of the QA and linked into the work of the HOY.</p>	Hs to set this up with the current yr 7 before the end of the summer term Ve to invite ACs as appropriate.
4 Headteacher report	<p>This has been circulated prior to the meeting. Attendance and behaviour Long term absentees do include some pupils with serious medical issues and outside agency involvement. As previously discussed, exclusions are higher than the school would like but it has been necessary to do these and this is supported by the academy council. There was much discussion around mid-term transfers as requested at the last meeting and the data produced for this report has highlighted the impact on exclusions. There have been no managed transfers in yr7 where the data is very positive. Council members' attention was drawn to the paragraph on page 11 of the document. A case study was shared with council members of a mid-transfer success.</p> <p><i>A council member noted that the work being done, although necessary, is extremely resource intensive.</i></p> <p>Attention was drawn to p12 managed moves and the next steps on p 13. There will be an additional INSET in July, details of which had been highlighted in the recent Heads Up circulated to council members. The school council is now up and running and is organised in year groups. Feedback will be given through forms and there will be space on each form noticeboard for relevant information. Current year 10 prefects have undergone training for their roles. A Behaviour Forum has been set up to include members of staff working to improve and enhance the behaviour policy. A council member sits on this forum. Exclusions should reduce over the next academic year.</p>	DM/HOY DM to report to next meeting

	<p><i>With regard to permanent exclusions are we addressing the issues or just moving the problem?</i></p> <p>Sometimes it is necessary just to move the problem for the sake of the majority of others in the school community. However, where possible everything is done to ensure that pupils move on to more appropriate education for them. Exclusion panels of ACs always ask the question and the SENCO fast tracks for support which hasn't been in place when students have entered WHS. The exclusion panels have now started to interview parents on their own and pupils on their own where necessary.</p> <p>Unconscious bias will be part of the training in July.</p> <p>Progress</p> <p>The strength of the data has been reflected in the Ofsted report, specifically with regard to the current year 10 when compared to the data from the current year 11 at the same time last year.</p> <p>Teaching and Learning</p> <p>Council members were notified of updates from the Education and Standards meeting.</p> <p><i>Did the QA stand up to Ofsted scrutiny?</i></p> <p>Yes. All staff who did observations during the visit were accurate in their judgements and it is the norm for paired observations to be done in school.</p> <p>Safeguarding</p> <p>There has been a significant decrease in racist and homophobic bullying and this is related to work being done in PSHE.</p> <p><i>Is there a LGBT community within the school?</i></p> <p>Not overtly. However, positive changes in attitude can be seen when these topics are covered in PSHE. Pupils who identify as LGBT are aware of who they can speak to.</p> <p>Leadership and Management</p> <p>Council members noted the positive effect of the training from both SET and staff within school. The success of this area in the recent Ofsted report was again acknowledged.</p> <p>It was noted that in the academic year 2018-19, Mrs Farrent would be taking on the role of Executive Principal for 3 days per week; Mrs Hobson will take up the position of Head of School and Mrs Yarwood will return to her role as Director of Education for the Trust and will complete the quality assurance activities for the school.</p> <p>Staffing and premises</p> <p>Council members are pleased that support staff are being accepted to train as teachers. There is currently a vacancy for TA support on the website.</p> <p>Mr M Davies was thanked for all his work over the years alongside the site team.</p> <p>Council members acknowledged to positives of a stable staffing going forward into the next academic year.</p>	DM LK
5 Dates for meetings for the next academic year.	<p>These were discussed and agreed.</p> <p>Council members were informed of the INSET dates for the school.</p> <p>All council members are invited to the awards evening on 17/7/18 at 7pm and the Big Bounce on the morning of the same day.</p> <p>Council members were asked if they would like to receive the electronic calendar for the year. This was agreed.</p> <p>From September the pupil bulletin will be circulated to all ACs</p>	Clerk to circulate DM to invite. Ve to organised Hs to organise
6	This has been circulated electronically to ACs at the start of term and hard copies also distributed.	

Governor information pack		
7 Any other business	The ACs were thanked for all their support and work during the past year.	

Please note that the date of the next Academy Council meeting is on: Tuesday 13th November, 2018 at 6pm

Approved and signed by the Chair:

Dr H. Chapman: _____

Date _____