

PARS Registration

As a school we use the PARS electronic registration system.

Form folders should be collected from Pupil Reception for each tutor group before 8.30am – information should be issued to students and files returned.

All children must be marked present, absent or late during Tutor Period and at the beginning of every lesson. It is vital that all registers are completed for safeguarding reasons. Texts are sent home to parents at 9.30am by the Attendance Officer if a pupil is absent.

Present (/) absent (N) or late (L) should be entered on to the PARS electronic register only.