

## Wolstanton High School Directed Time 2019- 2020

Time available for Directed Time (Teachers' Conditions of Service Agreement) **1265 Hours**

### Hours per Week:

Lessons	25 x 60 minutes	1500
Morning tutor time	5 x 20 minutes	100
Break Duty (per fortnight)	3 x 20 minutes	30 (60 per fortnight)
Arrival	5 x 15 minutes	75
End of day departure	5 x 10 minutes	50
Meeting (2:55 – 3:55)	1 x 60 minutes	60

Arrival and departure times calculated assuming readiness for work at 8:15 a.m. and departure not before 2:55 p.m.

### Weekly Total: 1815 minutes = 30.25 hours

Hours per Year (38 contact weeks + 5 days INSET)

38 weeks x 30.25 hours per week **1149.5 hrs**

### Training Days:

2nd September 2019 – in school

29th November 2019– in school

6<sup>th</sup> January 2020– in school

3<sup>rd</sup> April 2020 – SET wide

20th July 2020– vired to twilights

There will be 5 x 1 hour training session over the academic year to cover the vired days.

One training day (20<sup>th</sup> July vired for twilight training) **5 hours**

INSET days

2nd September 2019 / 29<sup>th</sup> November 2019 / 6<sup>th</sup> Jan 2020/3<sup>rd</sup> April **20 hours**

### Other

5 x 3 hours Parents' Evenings	15 hours
1 x 3 hours Open Evening for prospective parents	3 hours
1 x 3 hours Options Evening Year 9	3 hours
1 x 2 hours new intake afternoon	2 hours
Year 11 Awards Evening	3 hours
Year 7-10 Awards Evening	3 hours
1x 30 hours Detention duty	30 hours

**Total other: 59 hours**

**Total / Year: 1,233.5 hrs**